

**Cranborne Chase  
Area of Outstanding Natural Beauty**



**Partnership Board Meeting  
16<sup>th</sup> May 2019**

**Ashmore Village Hall**

10.00am Meeting Start

**MINUTES**

Representative	Organisation	Present	Apologies
Nicholas Gosse	Chairman		√
Mike Short	Vice Chairman	√	
vacant	Mendip District Council		
Robert Palmer	Mendip DC Officer		
Councillor Vacancy	Dorset Council		
Hilary Jordan	Dorset Council Officer	√HJ & TC	
Ed Gerry	Dorset Council Officer		
Tracy Cooper	Dorset Council Officer		
Dr Ken Buchan	Dorset Council Officer	√	
Matthew Piles	Dorset Council Officer		
Vacant	New Forest District Council		
Cllr Andrew Cattaway?	Dorset Council		
Martin Peacock	NFDC Officer		
Cllr Lucy Wallace	South Somerset District Council		
Rachael Whaites	SSDC Officer		
Cllr Fleur de Rhe-Philippe	Wiltshire Council	√	
Cllr Bridget Wayman	Wiltshire Council		√
Cllr Jose Green	Wiltshire Council	√	
Richard Broadhead	Wiltshire Officer	√	
Cllr Edward Heron	Hampshire County Council		√

<b>Garry King</b>		<b>Hampshire County Council Officer</b>	√	
<b>Cllr William Wallace</b>		<b>Somerset County Council</b>		
<b>Vacant</b>		<b>Somerset CC Officer</b>		
<b>Roger Griffin</b>		<b>Natural England</b>		
<b>Ian Briscoe</b>		<b>Forestry Commission</b>		
<b>Leo Dawson</b>		<b>Forestry Commission</b>		√
<b>Alistair Fitzgerald</b>		<b>Independent</b>	√	
<b>Phil Matthews</b>		<b>Wiltshire Association of Town &amp; Parish Councils</b>		
<b>Mike Jones</b>		<b>Dorset Association of Town &amp; Parish Councils (DATPC)</b>	√	
<b>Vacant</b>		<b>Historic England</b>		
<b>Francis Taylor</b>		<b>Campaign to Protect Rural England</b>	√	
<b>Andi Witcombe</b>		<b>National Farmers Union</b>	√	
<b>Louise Stratton</b>		<b>National Farmers Union</b>		
<b>William Kenealy</b>		<b>Cranborne Chase Landscape Trust</b>		
<b>AONB Team</b>		<b>Position</b>		
<b>Linda Nunn</b>	<b>FT</b>	<b>AONB Director</b>	√	
<b>Anne Carney</b>	<b>PT</b>	<b>Funding / Partnership Officer</b>		√
<b>Richard Burden</b>	<b>PT</b>	<b>Principal Landscape and Planning Officer</b>	√	
<b>Tracy Adams</b>	<b>PT</b>	<b>Farmland Conservation Advisor</b>		√
<b>Harry Bell</b>	<b>PT</b>	<b>GIS Officer</b>		√
<b>Shirley Merrick</b>	<b>PT</b>	<b>Team Support Officer</b>	√	
<b>Amanda Scott</b>	<b>PT</b>	<b>Dark Sky Advisor</b>		√
<b>Roger Goulding</b>	<b>FT</b>	<b>Time Traveler App Officer</b>		√
<b>Mel Capper</b>	<b>PT</b>	<b>Communications Officer</b>		√

Gerard d'Erlanger (Forestry Commission Officer) has been replaced by Leo Dawson. Audrey Burch (North Dorset District Council Councillor) did not stand in the elections for the new Dorset Council.

Deidre Skipwith (North Dorset District Council Councillor) did not stand in the elections for the new Dorset Council.

Barbara Manuel (East Dorset District Council Councillor) did not stand in the elections for the new Dorset Council.

Catherine Langham (North Dorset District Council Councillor) did not stand in the elections for the new Dorset Council.

Roxanne Matcham (New Forest District Councillor) did not stand for re-election.

Gary Foyle ((East Dorset District Council Officer) left to work with the new Poole, Bournemouth and Christchurch Council.

Dorset Council have still to appoint Councillors on to the Board.

## 1. Welcome

Mike Short, Vice Chairman stood in for the Chairman, Nicholas Gosse.

## 2. Minutes of the meeting on 10th December 2018 and any matters arising

All matters arising from the Actions appear on the Agenda.

<b>Actions Item 2</b>
-----------------------

2.1 The Minutes of the meeting were signed as a true record and can now be placed on the AONB website.
--------------------------------------------------------------------------------------------------------

## 3. Report A

### AONB Partnership Agreement and new Defra Grant Funding Agreement

**Purpose** To inform the Board of issues surrounding the current AONB Partnership Agreement 2016-20 and the proposed new Defra Grant Funding Agreement

The current Partnership Agreement ends on 31<sup>st</sup> March 2020. The 'Partnership Panel' references in the new agreement will be changed to 'Partnership Board'.

The funding from DEFRA has previously been paid in arrears, but this will change to a 75% upfront payment in 2019 followed by the final 25% being paid in January.

DEFRA will require feedback on progress of the AONB's work mid- financial year, but at this time it is unsure what work/output will be required from the AONB. DEFRA is working with the National Association of AONBs to resolve this.

Report A, Appendix 2, page 8 and paragraph 5.3, of the Grant Funding Agreement sets out that DEFRA funding cannot be used for political lobbying. At paragraph 5.24 that clearly states that AONBs can respond to government consultations; so that will not restrict the AONB in commenting on these central initiatives and discussing their impact with local MPs..

There is a slight concern that, due to Brexit, the 2020 Spending Review might be delayed. Therefore, future funding of AONBs is not known at this time.

This AONB has independently commented on the Glover Report, and the NAAONBs submitted a collective response. The Glover Review is specifically looking at the future of National Parks and AONBs.

<b>Recommendations Item 3</b>
-------------------------------

- |                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. That the Board notes that a new Partnership Agreement will need to have relevant changes incorporated and signed by all partner Local Authorities by 1 <sup>st</sup> April 2020 |
| 2. That the Board notes the change in Defra grant funding from 'in arrears' to primarily 'up front' payments.                                                                      |
| 3. That the Board notes and considers implications to any delay in Spending Review timing and/or AONB grant funding levels                                                         |

### **Action Item 3**

3.1 LN will keep Members informed of progress of the Glover Review and any changes for AONB funding following the Spending Review with an interim report in September 2019

## **4. Report B**

### **AONB Budget - End of Financial Year 2018-19 and related matters**

**Purpose:** To inform the Panel of budget expenditure to the end of March 2018/19 and any related issues.

LN explained the budget figures in the report, the spending on each project and any underspends.

The external funding that the AONB currently obtains from Wessex Water to help fund the work of the Farmland Conservation Advisor (two days per week) was noted and Wessex Water was thanked for that contribution. That funding ends in March 2020, so other funding streams are being sought. The AONB will, however, put in a bid to the Wessex Water Partners Programme for further funding before next year.

The AONB received external funding from the National Lottery Heritage Fund for a full time person to compile the Second Stage bid. This project was successful and has now ended. RG is now North Dorset LEADER funded for the Time Traveller App on the Chase.

The Sustainable Development Fund is totally funded by DEFRA and was fully utilised. Two projects were funded; the restoration of a fingerpost and the creation of a Turtle dove pond next to Martin Down. For the financial year 2019 – 2020 the SDF will be used to offer match funding to farmers to modify their inappropriate lighting schemes.

The budget for this year was submitted to DEFRA in February. The requested partner contributions are listed below.

<b>Local Authority Contributions</b>	<b>£</b>	<b>% contributions</b>
Wiltshire Council	39,259.00	61.38%
Dorset County Council	9,428.00	14.74%
Hampshire County Council	2,187.48	3.42%
Somerset County Council	735.55	1.15%
East Dorset District Council	5,193.65	8.12%
North Dorset District Council	4,234.24	6.62%
New Forest District Council	2,187.48	3.42%
Mendip District Council	434.94	0.68%
South Somerset District Council	300.62	0.47%
<b>Total LA funding:</b>	<b>63,960.96</b>	<b>100%</b>

Dorset County Council has become a Unitary Authority, incorporating North Dorset and East Dorset District Councils within this AONB. Those Local Authority contributions are listed separately. The three officer members responsible for raising the orders for those contributions were at the meeting and agreed to co-ordinate their response. The Vice Chair stated that circa 30% of the AONB Local Authority Contributions came from Dorset. He urged those members from DC to confirm their contribution for 2020 – 2021, ideally by September 2019. In addition,

Dorset Council were requested to confirm the nominated LGO/Cllrs who will interact with the AONB. AONB staff were also tasked to pursue this issue.

The Delivery Plan is nearing completion and will be sent to Members by the end of June. LN needs to secure partners to help to deliver the Plan.

<b>Recommendations Item 4</b>
1. That the Board notes expenditure to year end 2018-19 in core, project and SDF budgets and the reduced claim to Defra
2. That the Board notes the 2019-20 budget figures
3. That the Board endorses the importance of securing future funding for the Farm Conservation Advisor post during 2019

<b>Action Item 4</b>
4.1 LN will send the Delivery Plan out to Members by the end of June.
4.2 LN to actively seek new funding opportunities for the Farmland Conservation Advisor post.
4.3 Members to ensure they have arranged with their finance departments the contributions due to the AONB in FY 19/20 raising a PO number where necessary and send to LN/SM. Dorset Council are to confirm funding arrangements are in place for the CC AONB by Sep 19; along with the LGO and Cllr nominations who will interact with the CC AONB. AONB staff are to monitor progress on this issue and report back to the Chair by 30 Sep 19.

## 5. Report C AONB Management Plan 2019-24

**Purpose:** To inform the Board of the progress of adopting the AONB Management Plan 2019-24

The Management Plan 2019 to 2024 was sent to partners in January for adoption by 1<sup>st</sup> April 2019. The Management Plan can then be made public and be sent to the Secretary of State, who is notified of the Partners who have adopted it. Unfortunately LN is still waiting for three partners to adopt the Management Plan. A copy of the final Management plan was made available for members to look at.

<b>Recommendations Item 5</b>
1. That the Board acknowledges the work undertaken to prepare the AONB Management Plan 2019-24 and the required accompanying reports.
2. That the Board is aware that the Plan cannot be published, put into the public domain or forwarded to the Secretary of State before all Local Authorities have adopted it.

<b>Action Item 5</b>
5.1 Wiltshire Council, New Forest District Council and Mendip District Council have still to adopt the Management Plan. Board Members from these Authorities are to ensure the process is prioritised and completed by 30 June 2019. Members to notify LN when the Plan has been adopted.

## **6. Report D – Cranborne Chase & Chalke Valley Landscape Partnership Scheme**

**Purpose:** To celebrate the success of this Partnership's bid to The National Lottery Heritage Fund and to explain some of the very positive changes that will come about during 2019 and continue over the next five years.

The Vice Chairman congratulated LN and her team for the success in being awarded £1.68 million from the National Lottery Heritage Fund. LN gave a brief report on the history of the application. Emma Rouse and Anne Carney put together the successful Stage 1 bid which brought in funding for a Development Officer to put together the Stage 2 bid. Roger Goulding was employed to put the Stage 2 project together. LN listed the organisations that have promised match funding that will deliver a £2.7million programme, over five years. The project will employ five staff.

LN thanked Wiltshire Council for agreeing to bank roll the project.

The National Lottery Heritage Fund needed the unsecured funding to be guaranteed. The National Trust very kindly confirmed in a letter to the Heritage Fund that they would guarantee that funding. Other funding opportunities will continue to be sought throughout the life of the project to offset that sum of money.

Partners and members are encouraged to publicise this success BUT they must get approval from the AONB Communications Officer, Mel Capper, as the National Lottery Heritage Fund have strict guidelines on press releases.

LN and AC are travelling to Exeter on Friday 24<sup>th</sup> May to meet up with the NLHF to go through the paperwork that is required before a 'Permission to start' letter is issued. They require a legally binding Partnership Agreement (previously a Memorandum of Understanding) to be signed by all partners and funders. The NLHF cannot give a start date for the project until this Agreement has been signed by all parties. Concerns were raised over how quickly this work strand could be completed by both the Vice Chair and Cllr Fleur de Rhe-Philippe. The Chairman, Nick Gosse, had previously asked for and received Board approval to help with the unsecured match funding to help to reduce the National Trust figure. LN stated that AONB reserve fund holdings were unknown and that she will engage with Wilts CC in order to confirm exactly what reserve funding the AONB holds. Once this work has been completed, the AONB will be in a position to outline what funds are available in order to offset risks/match funding.

LN played the Power Point Presentation with details of the Partnership Scheme. The area chosen had to be justified to NLHF as it was larger than it should have been as it was important to include the Dorset Cursus in the chosen area. The project will engage with people who live in and around the AONB. Martin Papworth made the introduction in the video. A short video showed the two characters created to introduce the Time Traveller App on the Chase and the sites agreed where the App can be accessed. RG managed to secure the £100k+ funding from LEADER some of which will be used as match funding for the Partnership Scheme.

<b>Recommendations Item 6</b>
1. That the Board acknowledges the successful outcome of the Landscape Partnership submission and the work of the team, Roger Goulding and Anne Carney in particular, in that success
2. Working through Mel Capper of the AONB team, all partners of the Board optimize the opportunity to promote the success of the AONB team in gaining this major

	Cranborne Chase and Chalke Valley Landscape Partnership funding award, helping raise the profile of the area and their role within the AONB Partnership
3	That the Board considers if it is willing to offer some level of unsecured match funding guarantee, in partnership with the National Trust, once LN has emailed the Board the correct figures, as agreed with finance.

<b>Action Item 6</b>	
6.1	Members and officers to publicise the success of the National Lottery Heritage Fund through their communication channels, by contacting the AONB's Communications Officer first.
6.2	LN to meet with Wiltshire Council's finance team to clarify the funds available.
6.3	LN to update the Board what monies are available for match funding by 15 <sup>th</sup> June.
6.4	The Chairman, Nick Gosse, to write to the National Trust to thank them for their generosity regarding the match funding for the Landscape Partnership
6.5	LN to update Board members by 30 <sup>th</sup> June of the progress of the Landscape Partnership Scheme regarding the Agreement, commencement date, etc

## **7 Report E Team Work Update**

**Purpose:** To inform the Board of the progress of the teams work since the December 2018 meeting. Other than all of the work detailed in Report E that the AONB team have completed since the last Board meeting certain items were highlighted for Members.

### **Richard Burden Principal Landscape and Planning Officer**

RB explained to Members the development proposals at Littledown, Shaftesbury (application number 2/2018/1418/REM) and the major involvement the AONB has had with the agents. Since the outline permission the developer has changed. Public benefits were sought by the AONB at the outline stage, including the undergrounding of the electric cables, to improve the road frontage of the entry into Shaftesbury, and new planting along the Greensand Ridge.

The planning for the frontage to the A350 of the development has been achieved to a pleasingly high standard.

The dark night sky criteria the AONB recommends has been met. This development will become an exemplar for compliant lighting in the AONB bid for Dark Night Sky Reserve Status.

A public art installation is planned for the entrance to the estate, and the AONB has been in discussion with the developer regarding this.

Of the 171 units planned 51 units are affordable housing. The AONB consistently recommends the requirement within the AONB is for affordable housing.

The one outstanding issue is the developers have no control over undergrounding the cables that run from the other side of the road and across the site, and SSE are not minded to underground them.

The AONB will submit their formal response next week and members can find that by accessing Wiltshire Council planning and using the application number above.

The other work undertaken since the last Board meeting is listed in the report and RB highlighted another issue regarding the Blandford+ Neighbourhood Plan. The Plan went for examination last year when the Examiner rejected the housing policy so the Plan was

withdrawn. That housing policy issue has been resubmitted in the Neighbourhood Plan this year with no changes. RB has made robust comments on this issue in his consultation response to the examination.

### **Tracy Adams, Farm Conservation Adviser**

LN explained that TA receives funding from Wessex Water for work two days per week. The AONB pays for an extra day per week. A map of the Farmer Clusters that TA has been involved in setting up was displayed. The Clusters include:-

- Allenford Farm Cluster, 10 farms, 6,700ha
- Martin Down Farm Cluster, 11 farms, 11 friends, 3,600ha
- Chalke Valley Farm Cluster, 20 farms, 9,500ha
- Nadder/Sem Farm Cluster, 40 attended initial meeting, 22 farms signed up
- Wylde Valley Farm Cluster, 12 farms, 8,000ha.

These Clusters are very close to covering the whole of the AONB area. There is a possibility of setting up a Tarrant and Stour valley Cluster.

The other work TA has been involved in is the joint NAAONB bid to DEFRA to undertake 'tests' towards development of the New Environmental Land Management Scheme (NELMS). This joint bid has been successful and the team awaits news on the next steps.

There was a second call for tests in March and this AONB submitted a second proposal on its own focussing on 'Reconnecting Communities to the Landscape'. We await news on the progress of that proposal.

### **Anne Carney – Funding and Partnerships**

AC was instrumental in putting together the 1<sup>st</sup> Stage bid for the Landscape Partnership Scheme, and assisted RG in the successful 2<sup>nd</sup> Stage bid.

AC is busy writing the new criteria for the Sustainable Development Fund (SDF) for applications for match funding for appropriate replacement farmyard lighting. AC will administer the fund.

Natural England offered the opportunity for AONBs to benefit from guidance and advice from Bowfell Consulting Ltd. It involved 1:1 advice to help the Partnership embed the Ecosystem Approach in management planning and decision-making, which involves reviewing our current understanding and approach to Natural Capital, engaging key partners to review our Plan delivery, and identifying some practical actions that would help our Partnership develop both in the future. The team will be organising an event during 2019 for all our wide ranging partners to come together and pool knowledge and data to take this work further.

### **Roger Goulding – Leader Time Traveller Officer**

RG has been working on the Dorset LEADER funded 'Time Traveller App on the Chase'. This £131k project has also provided £100k worth of match funding towards the LP Scheme. Across the AONB, characters will pop up on your mobile phone or tablet to guide and inform you such as Roman administrator Claudia Lucilla in Wimborne, sculptor Alfred Stevens in Blandford and legendary Dorset smuggler Isaac Gulliver..

### **Amanda Scott - Dark Sky Advisor**

The final bid will be ready to go to the International Dark-Sky Association (IDA) on 24<sup>th</sup> May in support of the AONB's application for Dark-Sky Reserve status. Malcolm Mackness did the report for the technical lighting sections (Lightscape Management Plan). The submission received enormous support from the Wessex Astronomical Society, and others, who helped

with events and taking dark sky readings. The Board requested an update on this bid by 30 Jul 2019.

A StarFest event was held over a weekend in Sixpenny Handley in February. Attractions included Space Detective virtual reality workshops, a mobile planetarium, face-painting, astrophotography talks, daytime and evening storytelling, as well as displays and information about good and bad lighting.

A new astro photographer was engaged to provide photographs, Paul Howell of Pictor Images.

Wiltshire Council have adopted a new street lighting strategy which has greatly helped the DNS bid. The AONB has requested that a priority for the new lighting be installed in the south Wiltshire area first.

A whole new chapter has been added to the new AONB Management plan on Dark Night Skies.

### **8. Mel Capper – Communications Officer (PT, 3 days a week)**

Mel started with the AONB in February this year.

Mel has produced many press releases and has greatly improved our media database. Including

@Cranbornechaseaonb on [Facebook](#)  
Cranborne.ChaseAONB on [Instagram](#)  
@cranbornechase on [Twitter](#)

She is looking to redesign the AONB web sites and the AONB E-Bulletin has been revived. MC is looking at ways to resurrect The Hart magazine that used to go out to all residents in the AONB.

Professional landscape photographer, Charlie Waite (<https://www.charliewaite.com>) has met with Mel regarding the production of a book; a compilation of landscape photographs in the AONB. This project is being sponsored by Olympus. A private viewing of the photographs will be held at the 'After Nyne Gallery', Holland Park, London on 14<sup>th</sup> November and thereafter open to the public from 15<sup>th</sup> November, for around a week. The AONB have been promised 100 copies of the book. This is a tremendous opportunity to again raise the profile of this AONB, completely free of charge.

### **9. Harry Bell – GIS Contractor**

HB continues to support the work of the team by producing maps for NELMS, the LPS project, the new AONB Management Plan, for the Farmer Cluster work and the Dark Night Sky bid.

### **Shirley Merrick – AONB Team Support**

SM continues to support the team in their work, deals with the invoicing and ordering necessities for the smooth running of the office.

### **Linda Nunn – Director (FT)**

This has been a very busy time and some of the work covered by LN is in brief below.

1. Management Plan 2019-24 Review, SEA and HRA issues completed on time.
2. The successful Landscape Partnership bid to the National Lottery Heritage Fund.
3. The International Dark-Sky Reserve bid ready for the 24<sup>th</sup> May submission.
4. The StarFest in February and astro-tourism events in February and March.
5. Submitting comments to the National Association of AONBs

6. Preparing to organise the AONB Annual Forum in the autumn of this year
7. The Delivery Plan 2019-20 is a top priority to complete and send out to Members.
8. Working with the Chair and Vice Chair to bring a renewed proposal for our Partnership structure to the next Board meeting. A draft proposal will be emailed out beforehand.
9. Arranging the move to the new office at Rushmore Farm. The lease is almost ready for signing. LN will arrange an Open Day for Members when the office move is complete. The AONB team will have to have some down time for the office move.
10. The change over to the new office will entail a double payment of rent. At this time the office costs for oil for the heating and electric costs are unknown.
11. Five members of staff need to be recruited to run the Landscape Partnership Scheme.
12. On Tuesday 30<sup>th</sup> April, Lord Cameron of Dillington (a member of the Glover Review Panel) visited the AONB and was shown around the area and met with invited guests.

<b>Recommendations Item 7</b>
-------------------------------

- |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.1. | That the Board acknowledges the work of all team members since December 2018                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 7.2. | That the Board endorses and supports the planning work of the AONB team in: <ul style="list-style-type: none"> <li>• maintaining its objection to Blandford +Neighbourhood Plan and</li> <li>• the associated complaint made to the Ministry of Housing, Local Government and Communities and Natural England</li> <li>• robustly pursuing reserved matters in the Littledown development, Shaftesbury</li> <li>• continuing to comment, where necessary, on applications that are in the setting of the AONB</li> </ul> |
| 7.3. | That the Board will link their own communications officers with the AONB team to help promote the future work of the team to all local, and wider, communities through their own media systems.                                                                                                                                                                                                                                                                                                                          |

<b>Action Item 7</b>
----------------------

- |                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. LN to arrange a meeting for the Chairman and Vice Chairman to discuss changes to the Partnership Structure.</li> <li>2. LN to provide an update to the Board on the Dark Skies bid by 30 July 2019.</li> </ol> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 8 AOB

Members discussed briefly the diminishing number of working farms within their areas.

## 9 Date of next Board meeting

28<sup>th</sup> October 2019

<b>Actions Item 9</b>
-----------------------

- |                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Members to record the provisional date of the next Board meeting in their diaries.</li> </ol> |
|-----------------------------------------------------------------------------------------------------------------------------------------|

The meeting ended at 11.50.

.....  
**Mike Short (Vice Chairman) 28<sup>th</sup> October 2019**

## Update Actions ACTIONS

### **Actions Item 2**

2.1. The Minutes of the meeting were signed as a true record and can now be placed on the AONB website.

### **Action Item 3**

3.1 LN will keep Members informed of progress of the Glover Review and any changes for AONB funding following the Spending Review.

### **Action Item 4**

4.1. LN will send the Delivery Plan out to Members by the end of June.

4.2. LN to actively seek new funding opportunities for the Farmland Conservation Advisor post.

4.3. Members to ensure they have arranged with their finance departments the contributions due to the AONB, raising a PO number where necessary and send to LN.

### **Action Item 5**

5.1. Wiltshire Council, New Forest District Council and Mendip District Council have still to adopt the Management Plan. Board Members from these Authorities to ensure the process is prioritised. Members to notify LN when the Plan has been adopted.

### **Action Item 6**

6.1. Members and officers to publicise the success of the National Lottery Heritage Fund through their communication channels, by contacting the AONB's Communications Officer first.

6.2. LN to meet with Wiltshire Council's finance team to clarify the funds available.

6.3. LN to update the Board what monies are available for match funding by 15<sup>th</sup> June.

6.4. The Chairman. Nick Gosse, to write to the National Trust to thank them for their generosity regarding the match funding for the Landscape Partnership

6.5. LN to update Board members by 30<sup>th</sup> June of the progress of the Landscape Partnership Scheme regarding the Agreement, commencement date, etc

### **Action Item 7**

7.1. LN to arrange a meeting for the Chairman and Vice Chairman to discuss changes to the Partnership Structure.

### **Actions Item 9**

1. Members to record the provisional date of the next Board meeting in their diaries.